

## QUICK REFERENCE GUIDE: SLO GOAL ACCOMPLISHMENT

**Reminder: To receive points for the SLO on the TEI Scorecard, both the SLO Goal-Setting and SLO Goal Accomplishment must be fully submitted by the teacher and scored by the appraiser in Cornerstone as outlined in the TEI Guidebook and TEI Rulebook.**

1. Log in to Cornerstone: <https://dallasisd.csod.com>
2. Navigate to **Performance** and select **Performance Reviews** or scroll down to **My Performance Review Tasks**
3. Select **"SLO Goal Accomplishment"**
4. Scroll down and select **Get Started**.
5. Review the SLO as submitted to the appraiser in the SLO Goal-Setting task. Click **Save and Continue**.

**SLO: Goal Accomplishment**

**Teacher:** Please review your SLO below and click "Save and Continue." Note that changes to the SLO cannot be made in real time.

**Evaluator:** Access SLO artifacts, including the *SLO Student Score Sheet* by hovering over **Options > Attachments**. An evaluator can receive up to 5 total points for the Student Learning Objective. Based upon the score awarded for SLO Goal-Setting, an evaluator can provide a score of 0-3 below.

Access the SLO rubric here.

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99% of CMS-evaluated employees receive a fully completed evaluation with both goals and competencies scored and submitted by appraiser before deadline.

See attached action plan.

Start Date: 9/1/2018  
Due Date: 8/31/2019  
more...



**Note for Teachers:**

If the SLO is not visible on this screen, please exit and confirm that the SLO task was submitted by the teacher and approved by the appraiser in Fall 2018.

6. Add the updated SLO Student Score sheet as an attachment by hovering over **OPTIONS** and selecting **ATTACHMENTS**.

**2018-2019 TEI SLO Goal Accomplishment**

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8/20/2018 - 6/1/2019

50%

**SLO Goal Accomplishment: Artifacts**

**TEACHER EXCELLENCE INITIATIVE**

To complete your 2018-2019 Student Learning Objective (SLO) accomplishment, select **Options > Add Attachments** to upload the completed SLO Student Score Sheet.

**Remember, the completed SLO Student Score sheet must be uploaded here for SLO accomplishment to be scored by appraiser.**

Additional resources are linked below:

- SLO Rubric
- SLO Quick Reference Card
- SLO Student Score Sheet



**Note for Teachers:**

The completed SLO student score sheet must be submitted at this time.

7. Confirm that the SLO Student Score sheet has been added as an attachment. Select **Save and Exit** or **Save and Continue**.
8. Select **Submit**.

See additional Quick Reference Guides for completing Spot, Extended, and Summative review tasks online in Cornerstone by visiting the resources section of the TEI website at <https://tei.dallasisd.org>. Contact the TEI/Performance Management team at 972.749.5712 or [tei@dallasisd.org](mailto:tei@dallasisd.org) for additional assistance.